



**DON MARIANO MARCOS MEMORIAL STATE UNIVERSITY**  
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DATE: 02/22/2023

**OFFICE OF THE PRESIDENT**

**SPECIAL ORDER**

NO. 2023-031

**SUBJECT : DESIGNATION OF COMMITTEE ON ANTI-RED TAPE (CART)  
TO PERFORM THE FUNCTIONS IN SECTION 6.2 OF  
MEMORANDUM CIRCULAR NO. 2020-07, SERIES OF 2020**

**DATE : FEBRUARY 22, 2023**

1. In the exigency of the service and on trust and confidence, the following Personnel of the University are hereby designated to compose the Committee on Anti-Red Tape (CART) effective February 20, 2023 and shall remain in force until sooner revoked or rescinded:

<b>Chairperson</b>	<b>Dr. Antonio O. Ogbinar</b> OIC-Vice President for Administration
<b>Vice Chairperson</b>	<b>Atty. Kristine Gay B. Balanag</b> Director, Administrative Services
<b>Members</b>	1. <b>Dr. Angelita J. Prado</b> Director, Internal Quality Assurance System
	2. <b>Prof. Lilito D. Gavina</b> Director, Planning and Development
	3. <b>Dr. Stephan Kupsch</b> Director, Management Information System
	4. <b>Atty. Kate Potingan-Licay</b> University Coordinator, Internal Management Audit
	5. <b>Atty. Rozzanne Victoria Buccat-Villamin</b> University Legal Officer
	6. <b>Ms. Remelyn V. Almodovar</b> University Records Officer

2. The said Committee shall perform the functions in Section 6.2 of Memorandum Circular No. 2020 - 07, otherwise known as the "Guidelines on the Designation of a Committee on Anti-Red Tape (CART) in the Agencies Concerned in Compliance with Republic Act (RA) No. 11,032, otherwise known as the 'Ease of Doing Business and Efficient Government Service Delivery Act of 2018,' and Its Implementing Rules and Regulations (IRR)."

3. Issued in the interest of public service.

**JAIME I. MANUEL JR.**  
President

**Distribution:**

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