



## DON MARIANO MARCOS MEMORIAL STATE UNIVERSITY

Mid La Union Campus  
San Fernando City, La Union

Website Address: [www.dmmmsu-mluc.edu.ph](http://www.dmmmsu-mluc.edu.ph)

Telefax: (072) 700-54-53

### CAMPUS BIDS AND AWARDS COMMITTEE

#### INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

1. The **DON MARIANO MARCOS MEMORIAL STATE UNIVERSITY-Mid La Union Campus**, through the Campus Bids and Awards Committee (CBAC), invites suppliers/manufacturers/distributors to apply for eligibility and to bid for the hereunder project:

Name of Project	Lot Number	ABC	Source of Fund	Calendar Days	Cost of Bidding Documents	Bid Bond	Specifications Can be obtained at PHILGEPS Website
Supply and Delivery of DMMMSU-MLUC-Office Equipment	11-07-24-136MLUC	1,564,150.00	O5	30CD	2,000.00	31,283.00	

2. Prospective bidders should have experience in undertaking a similar project with an amount of at least 50% of the proposed project for Bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post qualification of the lowest calculated bid shall be conducted.

3. All particulars relative to Eligibility statement and Screening, Bid Security, Performance Security, Pre-Bidding conference(s), Evaluation of Bids, Post Qualification and Award of Contract shall be governed by the provisions of R.A.9184 and its implementing rules and regulations (IRR).

4. The Complete Schedule of activities is as follows:

Issuance of Bid Documents	November 8 – November 25, 2024	Procurement/Supply and Property Management Office, New Admin. Bldg., DMMMSU-MLUC
Pre-Bid Conference	November 12, 2024 (2:00PM)	Audio Visual Room, New Admin. Bldg., DMMMSU-MLUC
Deadline of Submission of Bid	November 26, 2024 (1:55PM)	Audio Visual Room, New Admin. Bldg., DMMMSU-MLUC
Opening of Bids (Eligibility Checking)	November 26, 2024/2:00PM	
Bid Evaluation	November 28, 2024	
Post-Qualification	December 2, 2024	
Issuance of Notice to Award	December 4, 2024	

5. Bid Documents will be available only to Prospective Bidders upon payment of the cost of bidding documents. Payment will be made at the Don Mariano Marcos Memorial State University, Mid La Union Campus-Cashier, City of San Fernando, La Union in the form of Cash. Bidders or his authorized representatives shall receive the Bidding Documents personally.

6. The Bid Security shall be in an amount to a percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security
a) Cash	(Equal to Percentage of the ABC)
b) Bid Security Declaration	Two Percent (2%)

7. Late Bid shall not be accepted. Bids will be opened in the presence of the Bidders or authorized representatives who choose to attend at the address below.

8. The **DON MARIANO MARCOS MEMORIAL STATE UNIVERSITY-MID LA UNION CAMPUS** reserves the right to accept or reject and Bid, to annul the bidding process anytime prior to contract award, without incurring any liability to the effected Bidder or Bidders.



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9. For further information, please refer to:

**ALVIN R. MALICDEM**

Chairperson

Campus Bids and Awards Committee

Approved by:

**EDUARDO C. CORPUZ**

Chancellor

DMMMSU-MLUC



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